

SVG Sailing Association, SVGSA

Requirements for Recognized Training Club.

Staff:

All teaching staff will be qualified SVGSA Instructors. Each club should have a minimum of one level 2 instructor, this may be the only instructor in smaller clubs.

Sufficient staff must be employed for the number of people being trained. Ratios for 'Instructor in Boat' training should be a maximum of 3 students to 1 instructor, but a recommendation of 2 to 1. 'Instructor out of Boat' ratios are maximum of 3 boats to 1 instructor, this can mean you have 2 children on each boat so 6 children to 1 instructor.

Assistant instructors are trained in the club by level 2 instructors, but may only work under the direct supervision of a level 1 or 2 instructor. Clubs can use assistant instructors to increase capacity, but no more than 2 assistant instructors per level 1 or 2 instructor.

Facilities:

Dry Teaching area: All clubs must have an area that is dry that can accommodate all the students.

Toilets and change rooms: There should be suitable changing areas that can be separated for male and female sailors. There should be clean toilets that are easily accessible to the club users in sufficient numbers for the group sizes.

Launching and sailing areas: There should be safe launching areas where sailing boats can be launched with minimal risk. The sailing area should be safe and free of unacceptable hazards and suitable to the level of sailors.

Risk assessment: The club will have a written risk assessment highlighting the static and potential dynamic risks in the operating area.

Emergency Action Plan: All clubs must have a comprehensive emergency action plan covering any incident that may occur in each of the operating areas.

Accident and Incident records: All centers must keep a record of all accidents and incidents and lessons learned from these.

Emergency Numbers: Emergency numbers must be displayed in an area where all public and instructors can have access to them, these numbers should include the club manager's number.

Safety Boats: Clubs must have sufficient safety boats for the number of people being trained that are suitable for the conditions of the sailing area. The guideline ratio is 1 safety boat to 8 sailing boats. All safety boats must be seaworthy and have an anchor, first aid kit, working kill chord and smooth steering.

Sailing boats: Sailing boats should be in a state good repair and suitable for the type of training that is taking place.

Training Material

SAILING SVG learn to sail stage 1 and 2 courses will be delivered according to the SVGSA syllabus.

Other courses may be offered but the safety and teaching standards of the SVGSA syllabus must be maintained.

Branding

All SVGSA branding that is used may only be used with the exclusive approval of SVGSA.